PARENT / LEGAL GUARDIAN NOTICE

NOTICE OF LIMITED NONCONSENT | INDIANA

Date: [Date] From: [Parent / guardian full name]

Mailing address: [Address, city, state, ZIP] Email / phone (optional): [Contact info]

To: Indiana Department of Child Services (DCS) — [County / assigned caseworker]

Re: [Child initials / assessment number]

To the assigned child protection worker and supervisor:

I am the parent/legal guardian identified above. I understand that DCS may assess allegations of child abuse or neglect under Indiana Code 31-33-8. Please document which requests are voluntary and which are supported by a specific legal authority.

NOTICE CONCERNING VOLUNTARY CONSENT

At this time, I do not provide blanket advance consent to voluntary questioning of me, consensual nonemergency entry into my home, optional testing or evaluations, releases of private records, or voluntary services and safety agreements. Please describe each request individually, whether it is optional, the asserted legal authority if mandatory, and the possible consequences of declining. I request an opportunity to consult legal counsel before deciding. This does not revoke a valid existing agreement or order.

I do not give blanket consent to child interviews. DCS Policy 4.05 (v8) generally calls for parent consent, with specified exceptions. Policy 4.08 (v5) says home-entry permission is not consent to interview a child. At school, IC 31-33-8-7(f) requires DCS credentials and a written statement asserting parental consent, a court order, or exigent circumstances.

PLEASE PROVIDE IN WRITING

1. The verbal and written notice of the availability of reports and information required by IC 31-33-18-4, any necessary limited release form and instructions for obtaining legally releasable records.
2. The assigned case manager's and supervisor's names, business contact information, and assessment number.
3. The general concerns that may lawfully be disclosed and written descriptions of proposed visits, interviews, testing, releases or plans, distinguishing voluntary cooperation from legally required action.
4. If a finding is substantiated against me, provide SF 53068 notice, the redacted SF 113 report, SF 54776 appeal form and case-specific filing instructions; explain any restrictions on eligibility to request a hearing.

Please send routine, nonurgent communications to the address above; contact me promptly for urgent child-safety concerns if a phone is supplied. Please place this notice in the case record and confirm receipt in writing.

I recognize that the agency may continue a lawful investigation, seek judicial authority, and take legally authorized emergency action. This notice does not authorize obstruction or disregard of a court order. I reserve applicable rights.

Signature: _____ **Printed name:** _____

INDIANA APPEAL: Policy 2.05 (v9, Jan. 1, 2026) generally requires a complete hearing request within 30 calendar days of appeal notice DATE, plus three days for mail. Send to hearingsandappeals@dcs.in.gov or 302 W. Washington St., E-306, Indianapolis, IN 46204. For a minor named as perpetrator, an authorized representative must file. Policy 2.01 is v8. Check the actual notice.

Legal references: IC 31-33-8-7; IC 31-33-18-4; DCS Policies 2.01 (v8), 2.05 (v9), 4.05 (v8), 4.08 (v5) (effective Jan. 1, 2026).

GENERAL INFORMATION ONLY: This template is not legal advice and has not received local attorney signoff. Individual court orders, exceptions, review eligibility and deadlines control.

IMPORTANT - NO APPEAL FILED: This notice does not file an appeal, hearing request, grievance, or court petition; it does not pause any deadline. Follow the case-specific notice and filing instructions.