PARENT / LEGAL GUARDIAN NOTICE

NOTICE OF LIMITED NONCONSENT

Request for Written Child Welfare Information | KENTUCKY

Date: [Date] Parent / guardian: [Full legal name]

Address: [Mailing address] Email / phone (optional): [Contact details]

To: Kentucky Cabinet for Health and Family Services, Department for Community Based Services (DCBS) — [Local office / assigned worker]

Re: [Child(ren) initials or case / assessment number]

To the assigned worker and supervisor:

I am the parent/legal guardian named above. I understand that DCBS may investigate suspected abuse or neglect under KRS Chapter 620. Please accurately document my decisions about requests that depend on voluntary consent.

NOTICE CONCERNING VOLUNTARY CONSENT

At this time, I do not provide blanket advance consent to voluntary interviews of me, nonemergency entry or searches based solely on my consent, optional adult testing/evaluations, releases of my confidential records, or proposed voluntary services or safety plans. I request a separate explanation of each request, including its legal basis and consequences. This does not override a valid court order, lawful child interview, emergency authority, or other applicable law; I will not interfere with a legally authorized investigation.

PLEASE PROVIDE IN WRITING

- Assigned worker and supervisor names, official contact details, case number, response type, and allegations lawfully disclosable.
- Any requested entry, testing, interview, record release, service or safety agreement, with whether it is voluntary or required and a copy of any relevant order.
- Written findings, DPP-155 or DPP-154 as applicable, filing information, and instructions for requesting records actually releasable under KRS 620.050. Subsection (5) lists permitted recipients of CPS investigative information; subsection (7)'s specific parent/guardian access right for a child's records is conditioned on the parent or guardian NOT being under a related cabinet or law-enforcement investigation. Reporter identities and advocacy-center records have separate protections.

IMPORTANT: SEPARATE APPEALS, SEPARATE CLOCKS

- A qualifying substantiated abuse/neglect finding is challenged by DPP-155 under 922 KAR 1:480. A written appeal must be SUBMITTED to DCBS no later than 30 calendar days from the POSTMARK date of the substantiation notice. Include the disputed finding, reason for disagreement and known worker names; good-cause relief and appeal-eligibility exclusions exist.
- A qualifying service/benefit decision uses the separate DPP-154 procedure under 922 KAR 1:320. Its 30-calendar-day period generally starts from the date the intended-action notice was issued or the disputed action occurred. DPP-154 does NOT replace a DPP-155 substantiation appeal.

Please place this notice in the relevant agency record, confirm receipt in writing, and direct nonurgent correspondence to the contact information above. I reserve my rights while recognizing lawful child-protection authority.

Sincerely, _____ Date: _____

Printed name: _____

LEGAL REFERENCES: KRS §§ 620.040, 620.050(5)-(7), (11), 620.072; 922 KAR 1:320 and 1:480 (2026 source check).

IMPORTANT: KRS 620.072(4) allows qualifying school/child-care access without parental consent. DPP-155 eligibility is case-specific; an investigation, court proceeding or conviction can change available records or review rights. Request the actual notice and get legal advice promptly.

IMPORTANT - NO APPEAL FILED: This notice does not file an appeal, hearing request, grievance, or court petition; it does not pause any deadline. Follow the case-specific notice and filing instructions.