PARENT / LEGAL GUARDIAN NOTICE

NOTICE OF LIMITED NONCONSENT

Request for Written Child Welfare Information | TENNESSEE

Date: [Date] Parent / guardian: [Full legal name]

Address: [Mailing address] Email / phone (optional): [Contact details]

To: Tennessee Department of Children's Services (DCS) — [Local office / assigned worker]

Re: [Child(ren) initials or case / assessment number]

To the assigned worker and supervisor:

I am the parent/legal guardian identified above. I understand DCS may investigate suspected child abuse or neglect under Tenn. Code Ann. § 37-1-406. I request written clarification of the legal authority for actions presented as required.

NOTICE CONCERNING VOLUNTARY CONSENT

I do not give blanket advance consent to interviews of me, nonemergency home entry, optional adult testing/evaluations, releases of private records, or voluntary service/safety agreements. Please explain each request separately. This does not override lawful child interviews, court orders, or emergency protective action; I will not conceal a child or obstruct investigation.

PLEASE PROVIDE IN WRITING

- The worker and supervisor contacts, case number, type of case (CPS investigation or assessment), and specific allegations disclosable under applicable law.
- Current DCS rights handbook, any proposed Immediate Protection Agreement, services or record releases, and the stated legal basis for any action described as mandatory.
- Any written substantiation notice, review/hearing addresses and forms, and disclosure of whether the case involves minor-perpetrator or emergency procedures. Please provide directions for submitting rebuttal evidence.

TWO DIFFERENT 20-BUSINESS-DAY DEADLINES

- Under Tenn. Comp. R. & Regs. 0250-07-09-.07(4), an eligible ADULT generally must have a formal file-review request RECEIVED within 20 BUSINESS DAYS of service of the notice; good-cause exceptions may apply. Under .07(2), a minor classified as a perpetrator generally receives automatic formal file review.
- If substantiation is upheld, rule .09(2) generally requires a hearing request to be RECEIVED within 20 BUSINESS DAYS of the formal file-review outcome notice DATE. After a timely initial review request, rule .07(6) separately allows 30 BUSINESS DAYS from the agency's follow-up notice for rebuttal materials to be received.

Please place this notice in the relevant agency record, confirm receipt in writing, and direct nonurgent correspondence to the contact information above. I reserve my rights while recognizing lawful child-protection authority.

Sincerely, _____ Date: _____

Printed name: _____

LEGAL REFERENCES: Tenn. Code Ann. § 37-1-406; Tenn. Comp. R. & Regs. 0250-07-09-.07 and -.09.

IMPORTANT: Minor-perpetrator and emergency procedures differ. Evidence-submission and hearing requests have separate clocks. THIS NOTICE is not an appeal; use the address/form in the actual DCS notice and seek legal advice.

IMPORTANT - NO APPEAL FILED: This notice does not file an appeal, hearing request, grievance, or court petition; it does not pause any deadline. Follow the case-specific notice and filing instructions.